# **Face to Face / Online/ Camps & Retreats:**

# **Learning and Development 2021: Expression of Interest Application**

For ease of assessment no applications will be accepted unless on this template.

|  |  |  |  |
| --- | --- | --- | --- |
| Your Organisation: |  | Your Name and Role: |  |
| Phone Number: |  | **Email:** |  |

# **Proposed Training**

Potential training session name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Short summary of the training: *if successful this will be used for the promotional purposes*

# **Audience**

* Please detail your knowledge and experience of delivery of training to kinship and /or foster carers, to either Aboriginal or Torres Strait Islander carers or carers of children who are from Aboriginal or Torres Strait Islander backgrounds and to culturally diverse carers.
* How has this training tailored to these audiences including but not limited to cultural safety and the differences between kinship and foster care roles**?**

# **Content and Method**

For Carer KaFÉ to ensure variety in learning and development opportunities for kinship and foster carers we look for a range of tangible\* learning outcomes for carers. Please see our Training Framework and Learning Objectives for information on the streams listed below.

Applicants are encouraged to respond to any or all of the 5 streams with a detailed description of how the content of their proposed session matches the learning objectives of the particular stream.

Note – to avoid duplication, if you believe your session applies equally to 2 or more streams – for example 1. kinship **and** 2. foster carer experience - please record ‘as above’.

## **The kinship carer experience**

## **The foster carer experience**

## **Caring for children/ young people from Aboriginal or Torres Strait Islander backgrounds**

## **Parenting for kinship and foster carer**

## **Specialist topics for foster and kinship carers**

* How will participants be able to take their knowledge and put it in to practice both during and after the session and / or what is the impact of your training session for carers post the completion of the session?

*(\*Carer KaFÉ is responding to strong feedback provided by carers attending our sessions of the need for them to be able to take away ‘tools, ideas, practical steps’ they can easily implement to support them when caring for a child / young person in their home).*

## **Please attach any or all of the following:**

* evidence base / relevant government policy which informs your training
* previous evaluations on the training sessions if delivered outside Carer KaFÉ
* any applicable research papers where available
* lesson plans / slides of the session (for Carer KaFÉ only will not be distributed)
* any accompanying resources training handouts and materials given

Please feel free to add anything to this application for consideration by the independent panel.

We are very keen to support innovation and collaborate with subject matter experts in the area of learning and development for kinship and foster carers.

# **Quote of Financials**

**Please note fixed rates:** we request you enter the white empty fields as your quote.

If you have additional possible costings, we require a short business case, supported by evidence, to be provided for consideration by the independent selection panel.

|  |  |  |
| --- | --- | --- |
| **Provider Budget** | **Cost excl GST** | **Details** |
| **Presenter Costs** |  | Business case required if more than one presenter required for pre-approval for budget monitoring. |
| **Presenter Travel** | **0.78c per km** | When over 30km travel from your office. Flights and car hire costs upon request for pre-approval by Carer KaFÉ Program Manager |
| **Presenter Accommodation** | **$150** | Flat fee of one night, if more is needed pre-approval by Carer KaFÉ Program Manager to be pre-approved. |
| **Presenter Meals** | **$45** | If overnight stay then $15 breakfast $30 Dinner, possible second dinner if large travel. Lunch is provided at training. |
| **Material Costs** |  | Please list items: |
| **Administration** |  | Administration costs will require a business case for approval*.*  *(Note: Carer KaFÉ has changed the process for managing evaluation forms for 2021 – trainings will no longer be required to enter data online. Managed by host agencies for Face to face training and by Carer KaFÉ for online sessions).* |
| **Camps/Retreats** |  |  |

# **Other information**

Please provide a short biography of the trainer(s)

Please provide evidence of the following for trainers with this application:

* Working with Children Check/Teachers Registration (relevant to your state/ territory)
* Aboriginal and Torres Strait Islander Cultural Competency Training certificate **or** experience within the past two years

Are you available to deliver your session in regional Victoria?

Are you available to deliver your session on weekends / evenings if required?

Would you be willing to have Carers Skype in if unable to attend face to face sessions?

Would you be willing to have your session recorded and made available password protected for a set period of time on our website for carers?