**Aboriginal and Torres Strait Islander Focus**

To care for Victoria’s children and young adults in kinship and foster placements, carers themselves need training and support. Launched on 21 April 2017, Carer KaFÉ provides learning and development opportunities for carers throughout Victoria. Take a look at our training calendar to discover, share and connect at a session near you.

Carer KaFÉ is hosted by the Foster Care Association of Victoria and supported by a governing reference group. Organisations represented on the Governing Reference Group are the:

* Department of Health and Human Services (DHHS)
* Foster Care Association of Victoria (FCAV)
* Kinship Carers Victoria (KCV)
* Centre for Excellence in Child and Family Welfare
* Victorian Aboriginal Child Care Agency (VACCA)
* Victorian Aboriginal Children and Young People’s Alliance

**Carer KaFÉ is putting out an Expression of Interest application for a learning and development program to be developed and delivered that will engage with Aboriginal and or Torres Strait Islander kinship and foster carers and to increase their knowledge on the home based care system and or increase their skills in caring.**

Carer KaFE is seeking applications on the below document that can demonstrate some of the learning objectives we have attached as well as any you can add from your expertise and connection to community. The sessions will be delivered at metro and regional ACCO’s across Victoria so any existing relationships with the ACCO’s will be a bonus.

Carer KaFE has a budget of **approximately $60,000** to dedicate to the development and implementation of this new session. This will include the pilot of 2 to 4 sessions and a joint evaluation of the sessions. If they sessions are successful in achieving the learning objectives set out then the session will be integrated into the face to face training schedule and budget for Carer KaFE.

**Expression of Interest Application**

For ease of assessment no applications will be accepted unless on this template.

|  |  |  |  |
| --- | --- | --- | --- |
| **Your Your Name**  **Organisation: and Role:** | | | |
| **Phone Number:** |  | **Email:** |  |

Proposed Training

Potential training name:

**Short summary of the training:**

**What is the format of the training (e.g. yarning circle, face-to-face, learning circles, seminar, learning lunch, other):**

**Audience**

**Please detail your knowledge and experience of delivery of training to kinship carers and foster carers who are either Aboriginal or Torres Strait Islander carers or carers of children who are from Aboriginal or Torres Strait Islander backgrounds.**

**How is your training tailored to this audience or audiences?**

**How do you ensure your training is culturally safe for Aboriginal and Torres Strait Islanders?**

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**Face to Face Training**

**Short biography of the Trainer(s):**

**If successful can you provide evidence of their;**

 Working with Children Check

 Police Check

**What is the structure of the proposed session i.e. days and hours:**

**Is this a single day session or a series of sessions that run over a number of days (if so how many and for how long)?**

**What months do you estimate this can be developed and delivered by in 2019?**

**How many sessions of this module would you like to deliver for Carer KaFÉ in 2019, please breakdown to rural and metro?**

**Rural: Metro:**

Are you able to deliver evening or weekend sessions if requested?

 Yes  No

Would you be willing to have Carers Skype in on your sessions?

 Yes  No

**Content and Method**

Please read the **Attachment 1: Carer KaFÉ Training Framework and Learning Outcomes** and tick which of the Carer KaFE training streams does this training fits within and the learning goals that you will cover within the proposed training and others you can add from your expertise.

**1. The kinship carer experience**

 Carer KaFÉ Framework Learning Outcomes

 Other additional Learning Outcomes:

**2. The foster carer experience**

 Carer KaFÉ Framework Learning Outcomes

 Other additional Learning Outcomes:

**3. Caring for children or young people from Aboriginal or Torres Strait Islander backgrounds**

 Carer KaFÉ Framework Learning Outcomes

 Other additional Learning Outcomes:

**4. Parenting for kinship and foster carer**

 Carer KaFÉ Framework Learning Outcomes

 Other additional Learning Outcomes:

**5. Specialist topics for kinship and foster carers**

* Carer KaFÉ Framework Learning Outcomes

 Other additional Learning Outcomes:

How will participants be able to take their knowledge and put it in to practice both during and after the session? Are you able to offer any take home tools or a timed call after the training as a part of the proposed learning and development package after the session?

**Please attach any or all of the following:**

 evidence base which informs your training

 previous evaluations on the training sessions if delivered before

 any applicable research papers where available

 any relevant government policy that informs your training

 lesson plans, slides and content of the session (for Carer KaFÉ only, it will not be distributed)

 any accompanying resources you will provide for this training

 any other supporting documents

**Quote of Financials**

**TOTAL FUNDS: $60,000**

**Please note fixed rates:** we request you enter the *white empty fields as your quote*.

If you have additional possible costings, we require a short business case, supported by evidence, to be provided for consideration by the independent selection panel i.e. a second facilitator. The host agency will undergo an MOU process with Carer KaFE and that covers advertising in their local area and catering and room hire costs.

|  |  |  |
| --- | --- | --- |
| **Provider Budget** | **Cost incl GST** | **Details** |
| **Development Costs** |  | Cost to create or tailor an existing program |
| **Presenter Costs** |  | Business case required if more than one presenter required for  pre-approval based on numbers for budget monitoring |
| **Presenter Travel** | **0.78c per km** | When over 30km travel from your office.  Flights upon request for pre-approval by Carer KaFE |
| **Presenter**  **Accommodation** | **$150** | Flat fee where regional stay is required |
| **Presenter Meals** | **$45** | If overnight stay then $15 breakfast $30 Dinner, possible  second dinner if large travel. Lunch is provided at training. |
| **Material Costs**  **For 12 – 20** |  | Please list: |
| **Material Costs**  **For 20+** |  | Please list: |
| **Administration** | **$150** | Entering attendance sheet online, entering evaluation data  online, scanning and sending evaluation forms, sending invoices |

Please feel free to add anything to this application for the independent panel’s consideration.

Carer KaFÉ has evaluated past learning and development delivery and has recently undergone the completion of a strategic evaluation framework that will be implemented across 2019. We are very keen to support innovation and collaborate with subject matter experts in the area of learning and development for kinship and foster carers.

**ARTWORK:** Art belongs to Deb Prout, a proud Wurundjeri Artist who has given Carer KaFE permission to use. More on her: at www.carerkafe.org.au